SMART ACADEMY Read in the name of Allah

An Independent Islamic School
- Pre School
- Primary School

AT
NORIMPUR, RAMGONJ, LAXIMPUR.

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“The first step is knowledge is to listen, then to be quiet and attentive, then to preserve it, then to put it into practice and then to spread it.”

Pro. Dr. Md. Nurun Nabi

“Education is the passport to the future, for tomorrow belongs to those who prepare for it today.”

Malcolm X
Welcome ........................................................................................................................................... 4
About Smart Academy ......................................................................................................................... 5
Mission & Vision .................................................................................................................................. 7
Aims and Ethos ....................................................................................................................................... 9
Objective of the Institute .......................................................................................................................10
Why Smart academy? ..........................................................................................................................11
Raising Standards ...............................................................................................................................13
Parents partnership ..............................................................................................................................13
Pupils with English as an Additional Language ..................................................................................13
Careers Guidance ..................................................................................................................................14
Pastoral Care ..........................................................................................................................................14
Security ................................................................................................................................................15
Special Education Needs (SEN) ...........................................................................................................15
Admissions at SA ..................................................................................................................................16
SA pre-School .........................................................................................................................................17
Subjects ................................................................................................................................................19
Extra Curriculum .................................................................................................................................21
Spiritual Development ..........................................................................................................................22
Educational Development ....................................................................................................................22
Uniform ..................................................................................................................................................24
Fees .........................................................................................................................................................24
Get in Touch ..........................................................................................................................................25
Principal

As-Salaam-u– alaykum wa rahmatullahi wa barakatuh

It gives me immense pleasure to welcome you and provide you with information about Smart Academy. Our aim is to nurture and empower pupils to become responsible Muslim citizens who contribute not only to their own development, but also to the well-being of their family, friends, neighbors and the community they live in. Until fairly recently, Muslim parents had to choose between giving their children either a purely secular education in state schools (at the expense of an Islamic teaching and upbringing) or providing them with Islamic education (at the expense of academic excellence). Thankfully, the educational landscape has now significantly improved, with the establishment of many Islamic schools that provide a high standard of education as well as succeeding in inculcating an Islamic ethos into the lives of students. Islam attaches great importance to seeking knowledge and thereafter acting upon it. The very first Quranic verse to be revealed was about education. There are also countless Ahaadeeth (narrations) relating to the importance and virtues of seeking knowledge. Furthermore, the blessed Seerah confirms that the Noble Prophet (SAW) freed numerous prisoners of war after the Battle of Badr, as they had agreed to teach the Muslims how to read and write. The monitoring of each student and attention to detail in assessing their needs has lead to academic progress and produced knowledgeable students who are taught in a safe and caring Islamic environment. Upon reading through this Prospectus, We invite you to visit our school and realise the potential your child can achieve here. Smart Academy - A great place for Islamic education.

Waalaykum As Salaam

"Knowledge from which no benefit is derived is like a treasure out of which nothing is spent in the cause of God."  
Hadith

“Seeking knowledge is obligatory upon every Muslim (male and female).”  
Hadith
The Smart Academy provide the best education in a rich Islamic environment where Islamic thought, practice, culture and knowledge of Islam are the dominant factors of the school curriculum.

Our main goal is to inculcate the sentiments of believing in the superiority of Allah, devotion to the prophet, desire to acquire the Islamic knowledge and adaption of Islamic life style among the young learners.

The Smart Academy is established to provide complete education to young learners. To make it possible, we initiated the project from pre-school so as to build the learners’ aptitude from the very first day of their education. We follow the latest Early Childhood Education system integrated with moral and spiritual development.

Our buildings are filled with children who want to come to school every day. They are engaged in activities that light up their brains, sharpen their critical capacities and develop their consciences.

To pursue excellence in providing Islamic and school education to the next generation, at SA:

- We provide the children with an Islamic, child-centred and structured learning environment.
- We have teachers who can relate to, listen to and motivate children to excel.
- We have school premise that is spacious with modern classrooms and common room for break times.
- We use age-appropriate learning methods and materials to make learning enjoyable.
- We involve the parents in the education of their children by giving homeworks, progress updates and arranging parents’ meetings.
Background

In Bangladesh, Primary level education is provided under two major institutional arrangements like General and Madrasa, while secondary education has three major streams: General, Technical/ Vocational and Madrasa. Moreover, in urban area cadet and English Medium schooling are available. In general quality of government primary school in rural area has not enough standard while 70% students depend on it. Sometimes, no standard physical infrastructure is found for schooling because of which, students do not feel interested to attend the class regularly. Moreover, we are lagging behind to generate quality teachers in the rural education system. As a result, the students become deprived of standard education and fall back to compete any national level events.

On the other way, we find many children of the poor families and even orphans who do not get any alternative to take education other than Madrasa based education, which in fact makes their life uncertain due to not having higher education because of poverty and lack of opportunities. At a time, many of them become a burden of the country and they neither get a good job nor get any working space for not having technical education. In such circumstances, the affluent class people should come ahead with a vision of facilitating the underprivileged children of the remote areas and building them efficient human resource of the country to enable them in working in different sectors as per their capabilities. In point of this perspective, Smart Technology (BD) Limited has taken a sacred initiative to establish a school/ academy to meet up the purpose of giving the talented underprivileged children a time demanding education with modern technology and make them a worthy citizen in the country. Keeping this point in mind, I hereby propose a sketch paper for having a primary idea about the institution as briefed below.
Our mission is to provide education in an Islamic environment that encourages good discipline, behavior, tolerance and respect, in order to achieve goals by developing potential, thereby creating role models for the community. We want each student to feel appreciated, happy, and to be able to enjoy their learning through a stimulating environment which celebrates their individuality. We hope to work closely with the community to allow their children to achieve and succeed during their time at Smart Academy. We hope that our school becomes the steppingstone that will provide your children with an Islamic Framework to allow them to succeed in this world and ultimately in the hereafter. Mission Statement To provide education in an Islamic environment that encourages good discipline, behavior, tolerance and respect, in order to achieve goals by developing potential, thereby creating role models for the community.

Vision and Ethos Smart Academy for children’s aims to provide a well-rounded education to the highest of standards, implanting self-esteem and confidence thus enabling pupils to hold the highest of values and a positive attitude while upholding their Islamic values. In turn making them responsible and inspiring young men. SA is a place that invests all its passion in what is good, recognizing that what our young people achieve and experience at our school will have a profound effect and impact upon their lives. We recognize that all children are unique; we develop their talents using innovative approaches using academy freedoms to meet the diverse needs of our learning community, set within an extended school day. Our school is the school of choice for parents who are proud to be ambitious for their children, value academic success, and who want them to achieve to the fullest of their ability within a supportive and caring environment that safeguards their Islamic faith.
Smart Academy aims to promote Islamic spiritual and moral values based on the Qur’an. We are committed to providing students with a solid, accredited educational foundation in mathematics, science, language arts, social studies, Islam, and Qur’an. The need for educating our children about Islam in a way that they embody the values of our religion in thought and action in a natural way is vital. At the same time, it was recognised that our children also need support and guidance with their school work, so that they have balanced learning in life. With these aims and ideals in mind Smart Academy was setup by group of concerned Muslims, who primarily felt this need for their own children. The pursuit of excellence – to do something well and to be always concerned with the quality of achievements.

Our aim at SA is to educate our children in a manner that they grow into adulthood as confident Muslims, aware of their identity and responsibilities. They will be able to deal with challenges that they will face in life and be able to navigate their way confidently in the multi-cultural society they live in. It is hoped they will learn life skills that will enable them to excel in life in a holistic manner – in their personal, social, spiritual, educational and professional lives.

In this regard, the mission of institute can be summarized within the statement “Read in the name of Allah.”
AIMS AND ETHOS

Smart Academy is a school with an Islamic Ethos. We strive to ensure that positive, caring and mutually respectful relationships lie at the heart of our school’s culture and ethos. Our objective is to support our students’ development as young confident individuals, to develop their identity as responsible Bangladeshi Muslims and to always aspire towards achieving the highest goals as citizens of Bangladesh and the wider world. Our school aims to prepare our boys to take their place in modern society as young practicing Muslims who are inspirational role models and leaders in their field. Alongside the National Curriculum we offer English, Arabic and Islamic studies, and all aspects of the curriculum are permeated with the Islamic ethos. Our day, and likewise our lessons start with the remembrance of our creator and teachers look for opportunities to reconnect students with the Almighty and their faith. We seek to create a safe Islamic environment in which our students flourish personally, academically and spiritually. We observe significant Islamic events and observances though Islamic assemblies, lessons and extra-curricular days.

Our school has a strong Islamic ethos, and in keeping with teachings of our faith we encourage the principles of equality, fairness, justice, tolerance and respect for people of all faiths and backgrounds. Students have the benefit of an environment in which to explore and develop their values, and all staff and students are expected to hold themselves to the highest standards of personal conduct and behavior.
Objective of the Institute

- Smart Academy provides education based on the use of modern, interactive, teaching methods designed by a panel expert following the national curriculum English version.

- Smart Academy promotes educational progression, motivating students to gain qualifications they can carry to their chosen career or further/higher educations.

- Smart Academy treats every child as in individual and provides stimulating and differential work, setting tasks and goals that are achievable and specific to the child.

- Smart Academy instils piety, using the knowledge and wisdom from the Quran and examples from the life of the Prophet Muhammad (Peace be upon Him) and His companions. Our aim is to integrate Islamic character into the pupils.

- Smart Academy provides decent and hygienic academic environment, life skills, games and recreation to the children.

- The students will be motivated on the inspiration of liberal war, patriotism and national unity.

- The students will be provided education on faith-based values & ethics by customizing modern technical & Islamic education under government national curriculum.

- Smart Academy expects every pupil to take personal responsibility for their own behavior within school and become responsible citizens.

- Smart Academy develops a balanced growth of personality through training of the spirit and the intellect so that students become confident and inspiring individuals.
Why Smart academy?

Institutions play an important role in the lives of individuals and societies. SA provides children with an environment in which they can learn and live Islam. The homogeneity of the culture and values of the students and teachers creates social and emotional stability which facilitates learning in other areas of education (math’s, science, language, arts etc). The students develop a strong sense of belonging to the Muslim Ummah. They not only preserve their rich Islamic heritage, but also contribute towards the development and progress of the community they live in.

Smart Academy as an Islamic school

☐ Helps in preserving Islamic identity for the community at large, and for the children more specifically.

☐ It provides an environment where the students can practice their religion freely and receive feedback to improve their understanding of Islam.

☐ It helps our children achieve the best of both worlds in a safe and secure environment.

☐ It focuses on Islamic Skills and Qualities according to the Quran and Sunnah with extra curriculum activities.

☐ Children excel in all aspects of their life when they grow up in such a safe and nurturing environment.

Monitoring progress

Assessment of pupil progress is ongoing throughout the year. Pupils have an assessment portfolio that contains pieces of work that have been formally assessed.

Parental support is essential in the success of the school. SA encourages parental involvement to create an environment of learning inside and outside the school.

Please Note: Information on student progress and any other issues are available to the parents, upon request.

Students will be issued with reports three times in an academic year. Parents Day/Evening will be held twice a year.
## Key stages

<table>
<thead>
<tr>
<th>Age</th>
<th>Year</th>
<th>Stage</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>Y1</td>
<td>Pre school</td>
</tr>
<tr>
<td>4</td>
<td>Y1</td>
<td>Nursery</td>
</tr>
<tr>
<td>5</td>
<td>Y1</td>
<td>KG</td>
</tr>
<tr>
<td>6</td>
<td>Y1</td>
<td>One</td>
</tr>
<tr>
<td>7</td>
<td>Y1</td>
<td>Two</td>
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<tr>
<td>8</td>
<td>Y1</td>
<td>Three</td>
</tr>
<tr>
<td>9</td>
<td>Y1</td>
<td>Four</td>
</tr>
<tr>
<td>10</td>
<td>Y1</td>
<td>Five</td>
</tr>
</tbody>
</table>
RAISING STANDARDS

Importance is placed on constantly raising the pupil’s expectations and thus raising academic standards. The subject teachers, tutors and Senior Management are involved in regularly monitoring pupil’s educational and social progress. There are weekly staff meetings where the staff will discuss how to help and encourage pupils in all aspects of school life. If there are any further concerns, parents will be contacted in order to obtain their support.

PARENTS PARTNERSHIP

We regard education as a partnership between the school and the student’s home. Both elements are required if children are to be nurtured physically, academically and spiritually. The emphasis given on education in school needs to be supported and promoted at home too. We expect parents to uphold and maintain such values at home. Through this partnership we will be able to provide our children with the support and care that they require.

PUPILS WITH ENGLISH AS AN ADDITIONAL LANGUAGE

In accordance with the school’s aim (to provide excellence in education) we offer structured learning programs and individual support for students with additional language needs. Please contact the school for further information.
CAREERS GUIDANCE

All teachers have responsibility for curricular and pastoral guidance. It is vital that they have an understanding of how these students learn. Working with students to ensure that they learn how to make decisions and how to take control of their own learning is the basic function of guidance, which is an integral part of every teacher’s role. The Work Experience Coordinator sets up both individual and group appointments with pupils to discuss their career objectives. This provides the students with an understanding of the career options available to them.

PASTORAL CARE

As an Islamic Academy, SA provides a very supportive pastoral system by encouraging brother and sisterhood amongst students and a friendly environment to study. Central to the supportive ethos of the school is the system of belonging to four Houses based on the names of Prophet Muhammad (Peace be upon him) wives, who the students are encouraged to emulate as role models. Through the house system, girls gain confidence, a sense of teamwork and a spirit of fun and lively competition. Each student has a form house tutor who she meets every day and who has primary responsibility for the pupil’s welfare, academic progress and personal development. This is supplemented by the work of our Pastoral Coordinator, Islamic Coordinator and Child Protection Officer. In addition, the Head Teacher is available to discuss problems and talk to parents if necessary. There are parent/teacher meetings twice a year for every year group. SA recognises and affirms the uniqueness of every student and works closely with parents.

Medicines in school:

When a child requires regular medication or needs to complete a course of prescribed medicines we are prepared to supervise their administration. In such cases parents must complete consent document held at the school office and hand the medicine directly to a member of staff. Medicine will then be kept in the medical cupboard, refrigerator or in some cases in the classroom. Please do not put any kind of medication in your child’s book bag.
SECURITY:

We have set procedures in place to ensure the safety of children in the event of a threat to their security. There is controlled and authorized access in to, and out of, our building; this is managed by the school administrative staff. All visitors are asked to sign in.

Using images:

Occasionally we may take photographs of the children and use these images in printed publications, on our website or on display boards in school.

Encouraging good behaviour:

We have high expectations of our pupils' behaviour and encourage self-discipline. We manage behaviour in a kind but firm way, through discussion and with care. Any difficulties may be resolved through discussion with the form tutor, and parents will be involved at an early stage if a child’s behaviour is causing concern. Privileges may be withdrawn if it is considered appropriate. Bullying will not be tolerated under any circumstances.

SPECIAL EDUCATION NEEDS (SEN):

Allah (swt) has given different abilities to all students. Alhamdullilah, despite our limited resources, SA has taken a bold decision to put the ‘Every Child Matters’ slogan into practice by providing additional support to different ability students. Students are closely monitored and if a pupil is identified with a particular learning difficulty, the SEN Coordinator will take appropriate steps to provide 'In Class Support' (ICS) to the particular student, using strategies including differentiated learning within the classroom. All the students who are included in ‘SA’s Extra Support Register’ have an ‘Individual Educational Plan’ (IEP) which includes suggestions for teaching and learning. Students in this group are taught using a differentiated curriculum and they receive extra support from the subject teachers and teaching assistants. As soon as appropriate, students are moved out of the ‘ICS’ group as they become confident in managing their own learning.
ADMISSIONS AT SA:

SA works with parents and pupils to make the application and transition phase as smooth as possible. All admissions are dealt in accordance with the school Admissions policy. Admission forms are available in the school office from Saturday to Thursday 8.30am to 3.00pm or can be emailed to you once requested. Admission forms should be completed and submitted to the office, either in person or by post. Parents must also provide a copy of the pupil’s birth certificate to establish the correct year group of the child, and a copy of their most recent school report.

Admission procedures

• If you have been through our prospectus and you would like to enroll at Smart Academy, all you need to do is complete the application form and send to us with the necessary documentation.
• After we receive your application, it will be processed by the Admin staff; if the documentation is deemed satisfactory, the applicant will be called in for an interview, either by phone or by letter.
• You will be notified if your application for admission is successful in due course.
• If this is the case, you may then be given further information regarding fees, admission date, holidays and term dates etc.
• We make every effort to ensure every child has a fair application process. We will make every effort and use all available resources to meet individual needs including special education needs (SEN) and English as an additional language (EAL).

Every pupil at SA needs to pay for:

• Annual School Fees
• Admission Fees
• External Examination Fees
• Deposits against text books
• Educational Trips
• Uniform

Admissions to SA are granted on the basis of Entrance Examination Results. We also evaluate reports of Attendance, Behavior and Assessment from the previously attended school.
The Primary school Curriculum:

The curriculum at SA Pre-School covers all the areas of the Early Years Foundation Stage (EYFS). This is comprised of 4 themes.

These themes are:

◊ A Unique Child: every child is a competent learner from birth who can be resilient, capable, confident and self-assured.

◊ Positive Relationships: children learn to be strong and independent from a base of loving and secure relationships with parent and/or key person.

◊ Enabling Environments: children learn and develop well in enabling environments, in which their experiences respond to their individual needs and there is a strong partnership between practitioners, parents and careers.

◊ Learning and Development: children develop and learn in different ways and different ways. The framework covers the education and care of all children in early year’s provision, including children with special educational needs and disabilities. Practitioners teach children by ensuring challenging, playful opportunities across the prime and specific areas of learning and development. These four guided themes work together to underpin effective practice in the delivery of the EYFS. They put the legal requirements into context, and describe how we at SA Pre-School support the development, learning and care of your child.

Prime Areas

- Personal, Social and Emotional
- Communication and Language
- Physical development

Specific Areas

- Literacy
- Mathematics
- Understanding the world
- Expressive arts and design
Facilities

IT Suite
The IT suite has been upgraded and there are interactive white boards in other classrooms. New computers have been purchased and we have updated the software to Windows 8. Wi-Fi is also available throughout the school, which comes in handy for the teachers.

Science Lab
The Science Laboratory is equipped to carry out safe experiments for the further knowledge of the students. It is also well decorated, making it a lovely classroom and a place to enjoy lessons. We have also purchased many new apparatuses for the experiments to be carried out in a professional manner.

Art Room
The Art room is also a classroom full of life and where the students can enjoy working on their art works. The room is fully equipped to satisfy the students artistic needs, such as: acrylic paint, poster paper etc. A new rack of shelves has been attached to one of the walls of the classroom to accommodate students’ art works they do not wish to take home. Frames have been fixed to one wall that hold the art work of students, for all to appreciate the hard work and talent the students of SA possess. Also, there have been many visits from different artists over the past few years to discuss various artistic techniques and motivations with the students, and this has proved extremely beneficial.

Prayer/Ablution (Wudhu Area)
We have prayer room and wudhu area.

Library
We have library with a wide variety of books in both fiction and non-fiction genres, as well as some rich resources in Arabic and Islamic Studies.
Curriculum offers to prescriptive and syllabus offers to descriptive, both have more relation. 

Our curriculum (Proposed) is presented below -

<table>
<thead>
<tr>
<th>Level of classes</th>
<th>Contemporary syllabus (compulsory)</th>
<th>Our Syllabus (Proposed) with extra marks (compulsory)</th>
<th>Optional</th>
</tr>
</thead>
<tbody>
<tr>
<td>Play to PEC</td>
<td>Playgroup &amp; NCTB</td>
<td>Playgroup &amp; National Curriculum and Textbook Board (NCTB), in addition—introducing on 10 to 30 technical subject &amp; AL-Qur’an. Marks will be added 100+50</td>
<td>Nurani &amp; Hifzul Qur’an</td>
</tr>
</tbody>
</table>

**SUBJECTS:**

We offer a balanced curriculum that meets the requirements of the National Curriculum and Textbook Board, also promotes the Islamic ethos within the school. We keep our curriculum under constant review. The overall purpose is to enable each pupil to access a broad and balanced curriculum that fulfils her potential and prepares her for life after leaving high school:

- English Language
- Mathematics
- Science
- History
• Religious Education
• Physical Education
• Computer
• Science Arabic
• Quran Studies
• Art
• Islamic Studies

**Aqeedah (Islamic Belief)**

Kalima and meaning

Creation

Allah and His Attributes

Angels

Akhirah

**Quran Studies**

Arabic alphabets

Arabic writing

Qaidah

Juzz 'Amma memorisation

Tajweed Meaning of Surah

**Akhlfaq (morals and manners)**

Daily Dua

Children’s stories

Moral Stories

Stories from the Quran

Islamic greetings and expressions

Respect for parents and elders
Good qualities

Bad qualities

Good Muslim – Islamic character

Fiqh (Islamic Studies)

Tahara (Cleanliness)

Wudu

Salah

Five pillars

Seerah & Islamic History

Life of Previous Prophets

Life of Muhammad

Life of Sahab

EXTRA CURRICULUM

Assemblies: Every Wednesday, Teacher and student-led assemblies take place.

Annual Sports Competition: School sports competition takes place towards the end of the academic year.

Educational School Trips: These are arranged as and when required, in accordance with the subject matter for mainly educational purposes.

Annual Qur’an Competition: Quran competition takes place towards the end of the academic year.

Other Creative & Technical Actives: Wood-working, Cooking, fish culture and breeding, food processing and preservation, poultry rearing and farming, patient care, flower-fruit and vegetable cultivation and lots of subjects can be added.
SPIRITUAL DEVELOPMENT

Every day begins with supplications (duas/prayers) that are read collectively along with a thought of the day or a discussion of current affairs or an Islamic topic. Pupils perform daily prayers during the school day (usually Zohar and Asar). Islamic festivals and other days of religious significance are acknowledged in the school. The month of Ramadan is celebrated in a very special way. We have Quran recitation, dhikr (meditation and remembrance) and spiritual talks.

EDUCATIONAL DEVELOPMENT:

We teach a broad, balanced and relevant curriculum to promote the intellectual, moral, social and physical development of all our pupils and to help them develop lively enquiring minds that they can use with confidence and good communication skills. We encourage pupils to strive for the highest possible standards in all aspects of learning. As an Islamic school, we will maintain high standards of behaviour, appearance, motivation, attendance and punctuality. All these aspects of development have a lasting influence in life outside the school. SA’s environment fosters an enjoyment of learning and gives equal opportunities to students by providing stimulating and differentiated work, setting tasks and goals that are achievable by all. We aim to acknowledge and encourage all abilities by assessing and rewarding their effort and progress. We have high expectations of our students, not only in academic excellence but also in their standard of behaviour, appearance and character both inside and outside the school. As well as learning in a classroom, students benefit from a program of educational trips, designed both to broaden their learning and to relate their study directly to its application.
SCHOOL HOURS

Hefz Section Class Time: 4:30 am - 7:00 am
General section Academy student: Sunday to Thursday 8.00 am to 2.00 pm.

HOLIDAYS

We will notify you in writing of holidays in advance. They will normally fall in line with the Islamic calendar (Eid, Ramadan, etc).

Prohibited items

• Mobile phones, cameras, mp3 players, iPods, Walkmans, tape recorders, iPods, or any other devices that may be used to record or photograph others and/or listen to music.

• Newspapers, magazines, novels or any other literature of a non-Islamic nature. The only exceptions are books borrowed from the school library, non-fiction/reference books used for studying or research.

• Hazardous substances, e.g. matches, lighters, laser pens, aerosol cans, hat pins etc. • Correction fluid, permanent markers and any other substances that may be misused.

• Chewing gum and fizzy drinks.

School Equipment

• Pupils must bring with them a school bag, scientific calculator and geometry set and basic stationery. The school will provide exercise books and textbooks. For certain subjects, textbooks may need to be bought, of which you will be informed beforehand.

• If you wish to make a complaint, please follow the Complaints Procedure, which is available upon request.
UNIFORM

Our school uniform is a sign of identification with the school. It indicates a pride in personal appearance, acceptance and support for the values of SA. High standards of presentation are required at all times when wearing the school uniform, with clean clothes.

School Dress for Girls: White shirt with school logo, black skirt, blue tie with school logo, Plain white pull over scarf, Plain black/white shoes.

School Dress for Boys: White shirt with school logo, black pant, blue tie with school logo, Plain black/white shoes.

** Denotes items that can only be purchased from school.

FEES

Admission Fees: 3,000 bdt.

Playgroup - Class one: 800 bdt.

Class two – Class four: 1,000 bdt.

**All school fees are payable in full or by instalments over the period of 12 months between September and August by direct debit or cash. If you suffer a downturn in your financial circumstances while your child is at school, please contact the Principal at the earliest opportunity.
GET IN TOUCH

Address: Smart Academy, Vill: Norimpur, Thana: Ramgonj, Dist: Laximpur.

Phone: +8801313-002690, +8801709-642480.

E-mail: principal@smartacademy.com.bd

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